The Rotary Club of Hoddesdon Benevolent Fund Limited **Trustees Policy**

Trustees can be nominated by the existing Trustees or Club Council, but any appointment must be approved by Club Council or at any meeting open to all club members.

Trustees shall be exclusively appointed from among the members of the Rotary Club of Hoddesdon and must retire as a Trustee when they cease to be a member of Hoddesdon Rotary Club.

Trustees are appointed for three years, after which they may be re-appointed on a rotational basis, to maintain continuity of Trustees.

A deed of appointment must be completed when a new Trustee is appointed.

On appointment and re-appointment, Trustees must complete the Trustee declaration form published by the Charity Commission.

The Club may, at any time by resolution, remove a trustee.

The Club Treasurer may not be a Trustee but will be invited to attend all meetings of the Trustees.

Trustees should meet at least twice a year, preferably in June and December.

This policy has been approved by the Trustees

And by Club Council on:

Signed:

The policy should be reviewed at least every three years.

Signed:		Date:
Pr	resident	
Signed:	Trustag	Date: 16.622

Date of next review: by June 2024